



The Academy of Woodlands Primary School



**All bookings for WASPs/Swimming/School Trips
must go through ParentPay**

[ParentPay - Leading Cashless Payment System for
Schools](#)

Information for New Parents/Carers



The Academy of Woodlands Primary School
Woodlands Road, Gillingham, ME7 2DU

Telephone: 01634 336688 | **Email:** school.office@aow.uk.com
Website: www.theacademyofwoodlands.co.uk



Welcome

Here at The Academy of Woodlands, every individual is valued and challenged to succeed in all they do, whilst being encouraged to become life-long learners.

Our Ethos

The Academy of Woodlands is an inclusive, caring community in which everyone is valued and encouraged to grow. Our learning community is built upon the shared belief that the development of each child must be at the heart of everything we do. As a school, we are committed to providing a safe and happy environment in which everyone is encouraged to take responsibility for their learning and be inspired to 'be the best at what they do'.

Our school motto is 'Be the Best at What you Do'. Our values, curriculum and focus on character development act as the keys to unlock the opportunities for every member of our community to achieve our motto. Families' contributions to their child's development are valued and we will strive to develop effective partnerships with our families. Our Vision is a community where all children feel loved, respected, and encouraged to develop to their fullest potential.

Our Values

Flourishing as an individual (human flourishing) is a widely accepted life goal. Our Values, which are aspirational attributes and attitudes, are the foundation for everything we do at The Academy of Woodlands. These can be nurtured to help people discover the very best of themselves, enabling them to be good citizens and prepare them for life beyond our school.

**~ Resilience ~Empathy ~Self-awareness ~Pride ~Excellence ~Communication
~Togetherness**

Our aims

Provide a broad and balanced curriculum which is tailored to challenge, motivate, and enrich our children's own life experiences.

Encourage perseverance when faced with challenges and feel confident when facing new situations.

Develop confidence and self-esteem by recognising personal strengths and qualities and both celebrating and nurturing these.

Encourage all to be polite, form positive relationships, celebrate diversity and show tolerance and respect for all members of the school and local community.

Encourage all to listen and communicate clearly, showing consideration to others and respecting differences.

Ensure that children are safe and know how to keep themselves safe.

Develop a positive role for our school within the wider community, understanding the importance of togetherness and shared responsibility.



After School Club

WASPS - Woodlands After School Provision

Times & Prices

Breakfast Club

Session	Time	Price
Slot 1	07:30 – 08:45	£6.50
Slot 2	08:00 – 08:45	£5.25

Afterschool Club

Session	Time	Price
Slot 1	15:15 – 16:30	£7.50
Slot 2	15:15 – 17:30	£13.50
Slot 3	15:15 – 18:00	£15.50
Slot 4	15:15 – 18:30	£21.50
Slot 5	16:30 – 17:30	£10.00
Slot 6	16:30 – 18:00	£12.00
Slot 7	16:30 – 18:30	£15.00

All bookings must go through ParentPay

[ParentPay - Leading Cashless Payment System for Schools](#)



School Meals & Breakfast Club

The Academy of Woodlands prides itself on our school meals and use Independent as our provider. The cost of a school dinner is **£2.65** a day. You will be able to access this via your Arbor account.

info@independentcatering.co.uk
01732 746123



Free School Meals

All children in Key Stage 1 (Years R, 1 and 2) are entitled to Universal Free School meals. Your child may also be entitled to Free School Meals from Year R—6 if you are in receipt of any benefits. We will provide you with an application form along with your admission forms so that we can check your eligibility. This gives us extra pupil premium funding per child.

All children in Key Stage 1 are provided with a piece of fruit for snack at break time.

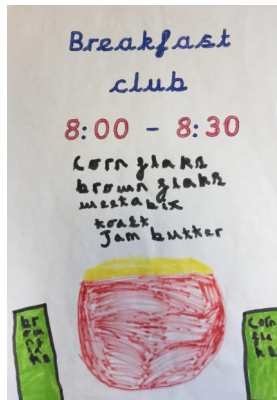
The Academy of Woodlands is a NUT FREE ZONE - due to some children's allergies. No nut products are used in any of the meals that are made in our kitchen and we kindly ask that you do not include any food containing nuts in packed lunches.

Woodlands Free Family Breakfast Club

We run a free breakfast club for all of our families between 8am - 8.30am in our dining hall, which can be accessed from the main playground. We aim to provide a nutritional breakfast which includes cereals, toast, fruit and milk plus tea/coffee for parents/carers.

We encourage our pupils to be independent by serving themselves and then sitting with their family to enjoy breakfast together. After eating there are a selection of games which encourages social interaction with families.

Children may attend alone, once they are old enough to do so.



Attendance

The school day starts at **8.35am** and the children are expected to be in school for registration at this time. If your child is arriving later than **8.55am**, please report to the school office to be registered.

The school day finishes at **3.10pm**

If you are going to be late to collect your child, please telephone the office as soon as possible.

Please also telephone the office and tell your child's teacher if somebody else is going to collect your child from school.

What should I do if my child is too ill to come to school?

Please use Arbor to report your child's absence before 9am.

If your child has sickness or diarrhoea they will need to be kept at home for 48 hours after the last bout of sickness or diarrhoea.

What should I do if I wish my child to be absent from school for other reasons?

For other reasons, e.g. religious observance, family problems or other medical appointments (a copy of the medical appointment letter is required), please inform the office as soon as possible. Please note that we do not authorise holidays during term time.

Good time keeping means...

...making sure your child is at school and ready to learn, before the school bell rings!

Did you know? - being 15 minutes late each day is the same as missing two weeks of school!



Every Schoolday Counts

but every minute is equally important! * Over one full academic year



Medical

What will happen if my child becomes ill at school?

If your child becomes **ill at school** and it is clear they should be at home, we will telephone one of your contact numbers to ask you to come and collect them. For this reason it is important that you inform us immediately if you change any of your contact numbers.

What will happen if my child injures themselves at school?

If your child is **injured at school** staff members that are trained in First Aid will deal with the usual cuts and bruises. Also the incident will be recorded on our First Aid system.

If the injury is more serious we will of course telephone one of the contact numbers to ask you to come and collect your child and to take whatever action you feel is appropriate.

We will always send a 'bump note' home with your child if they bump their head at all at school. This is just so you are aware to keep a little eye on them. We will give you a courtesy call if it is a visible bump or we have any concerns.

What happens if my child needs medication during school time?

If your child needs **prescribed medication** during the day it can be left in school. You will be asked to complete a medication form to give us consent to administer the medication on your behalf.

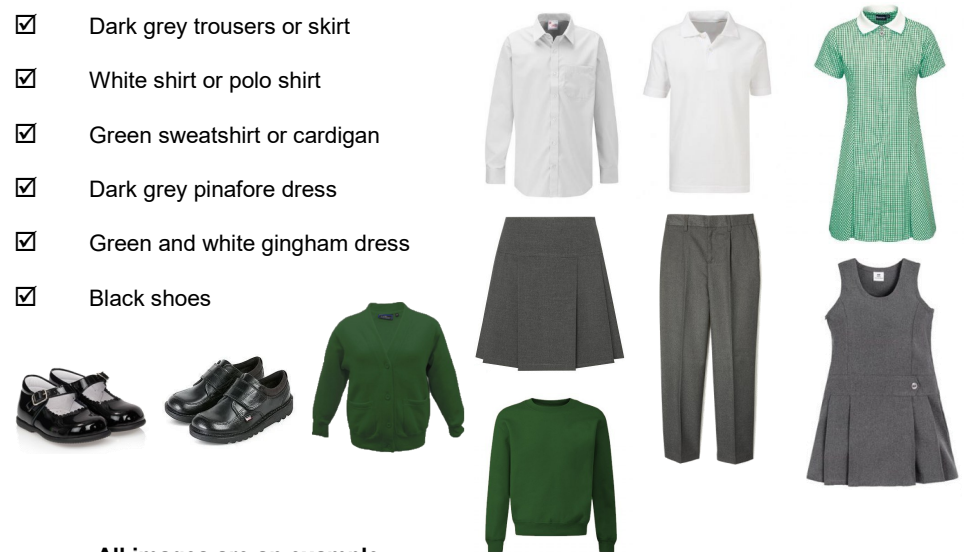
With the exception of asthma pumps or particular individual cases, we are only allowed to give your child medicine that has been **prescribed by a doctor and is required 4 or more times a day.**

For safety reasons, in general school staff will not administer eye drops, creams or lotions, including sun protection. During the summer, we recommend using a long-lasting product that can be applied at home before the start of the school day.



Uniform

- Dark grey trousers or skirt
- White shirt or polo shirt
- Green sweatshirt or cardigan
- Dark grey pinafore dress
- Green and white gingham dress
- Black shoes



All images are an example

Logo Uniform can be purchased from two companies (this is optional):

My Clothing - www.myclothing.com

School Trends - www.schooltrends.co.uk

Head over to either of the above and simply search for 'The Academy of Woodlands'. You will be able to purchase items such as jumpers/cardigans to book bags all embroidered with our school logo.

PE Kit: A plain white/or community colour T-shirt or polo and navy-blue or black shorts, plimsolls or trainers. A navy-blue or black tracksuit/leggings for the colder months. Your child will need to come to school wearing their PE kit on their PE days.

Forest School: Long sleeved top and long trousers. A set of waterproofs (either an all-in-one or a jacket & trousers) A pair of wellies and a hat for hot weather. Your child will need to come to school wearing their Forest School kit on their day- this will be rotated termly to include all classes.

We strongly advise that you label all of your child's belongings, so that if they misplace them and they are found then they will make their way back to them!

